



PTSO Meeting held August 26th via zoom

Attendees: Tina Gonzalez, Rebecca Wallace, Stacy Walters, Rachael Howe, Missy Tereck, Bri Martinez, Dr. Jaster, Jorie Jeannides, and Jennifer Slaughter

Meeting called to order at 4:02 pm

The meeting began with the approval of minutes from the last PTSO meeting held on July 14, 2021. Missy made a motion to approve the minutes. Rachael seconded the approval. No one opposed.

Treasurer Report

- Stacy reviewed the July 2021 Treasurer's Report. Total revenues YTD was \$4,082; total expenses YTD was \$2,667. The ending book balance as of July 31, 2021 was \$9,969.
- The 2021/2022 PTSO Budget was reviewed again and approved. The projected income for the year is \$39,030.85; total expenses \$24,350.00 with a carryover balance of \$14,680.85.
- The PTSO audit for the 2020/2021 school year will be completed before the end of September. Missy, Rachel, and Bri will assist reviewing and approving the audit package Stacy has prepared.

Membership Report

- The September's Parent Engagement Meeting will need to be held virtually. The PTSO will spend a few minutes discussing the following:
 - Approved 2021/2022 Budget
 - Volunteer Opportunities for the month of September (PTSO/School)
 - Spirit Nights
 - Teacher Wish Lists
 - Spirit Shirt Updates
 - Friday E-Mail Reminders
 - Business Sponsor Opportunities
 - Remind Parents Everyone is a PTSO Member
- Grade Level Reps will be advertised at the Open House in September. The Open House will be virtual this year. To promote Grade Level Reps, PTSO needs to put together the list of responsibilities and include them during our weekly communications.

Communications Report

- Rachael provided an update on shirt sales. There were 431 items sold making up \$3,089.06 in profits. September 8th is when the shirts will be delivered to the school (for those that did not have their shirt(s) delivered to their home). There are 127 families that will need to pick up their shirts from school. PTSO will hold another shirt sale in the Fall.
- Rachael confirmed the open rate of the PTSO e-mails has increased by 29% this year.

Fund Raising Report

- Tina reviewed the Business Sponsorship Agreement Form. There are three different sponsorship levels: Platinum \$1000, Gold \$500, and Silver \$250. Our goal is to have \$1000 in sponsorships this year.
- Tina reviewed the Spirit Night Calendar:
 - August 26th – MooYah
 - September 16th – Flippers
 - October 20th – Chipotle
 - November 17th – Tijuana Flats (waiting on confirmation)
 - December 16th – PDQ (waiting on confirmation)
 - January 20th – MooYah
 - February – May TBD
- The Fall Fundraiser will begin in November. Additional details will be shared at our next PTSO Meeting.
- The VP of Fundraising is still an open position. There is one interested candidate at this point. Tina will support this role until it gets filled.

Special Programs

- Missy confirmed we are all set for concession sales for the upcoming home games (9/8, 9/13, and 9/15). She is looking for 2 adult volunteers, and 2 middle school volunteers for each game. It would be helpful if one person could be out front. This is something that can be promoted at the upcoming parent meeting. Also discussed was potentially having an approved vendor supply ice cream or something cool for the home games.

President's Report

- The Executive Board will hold a workshop to revise the PTSO Bylaws. The revised PTSO Bylaws will be voted on during the next PTSO Board Meeting.
- Stacy will circulate the board meeting dates for the remainder of the year – 9/30, 10/28, 11/18, 12/16, 1/27, 2/24, 3/31, 4/28, and 5/19. Month by month it will be decided on if we will meet in person or via zoom.
- The Board discussed having a living calendar on the PTSO website that can be changed as needed given the uncertainty due to COVID related restraints. The Board agreed this would be the best option.

Principal's Report

- No new items to discuss. Dr. Jaster is focused on the new mask mandate and adjusting the cafeteria per guidelines.

Open Discussion: Jennifer is still in need of volunteers to help with Kindergarten duties.

Next Meeting: September 30th at 4m via Zoom.

Adjournment: The meeting was adjourned at 5:05 pm.